

## Accessible school parking areas and entrances online training program is now available

By Bryan Moffitt, SIA ADA Specialist

**Which accessibility measurements in parking areas are maximums, minimums or absolutes and why is that important to know?**

**Why are school parking areas and entrances such an important aspect of program accessibility?**

**What exactly is an “accessible route”?**

**T**hese and many more questions are answered in SIA's newest online training program, “A Project Manager's Guide to Accessible School Parking Areas and Entrances.” This recently released program is a comprehensive video educational tool designed for school district facilities project managers and staff responsible for creating and maintaining school campuses that are compliant with the California Building Code (CBC) and federal Americans with Disabilities Act (ADA) accessibility building standards. The goal as stated in the program is to “create and maintain school parking and entrance areas which are safe and meet all legal requirements for accessibility.”

The Project Manager's Guide or “PMG” program is not strictly a video series but rather a unique interactive guide. The user can stop and start the action, move easily between chapters, play individual scenes by topic, and view integrated relevant 2016 CBC/2010 ADA code citations and other reliable resource doc-

uments at any time during the presentation. The program also includes an abundance of real-world examples with embedded graphics to visually demonstrate and clarify the content.

The guide contains over 80 minutes of material within four separate project management topics, including: Introduction, Planning and Scoping, Design, and Construction. It's designed and intended to be used by district staff as an ongoing visual reference guide to the ADA/CBC requirements rather than

as a single viewing experience. The program can be used in a desktop setting or on a tablet to facilitate usage in the field.

A link to this program is currently available on SIA's home page at <http://www.sia-jpa.org>. Contact Bryan Moffitt at [bmoffitt@sia-jpa.org](mailto:bmoffitt@sia-jpa.org) for more information and to review how your district can benefit from this new resource.



## Don't wait to report losses and claims

By Julie Smith, SIA Senior Director Property and Liability

**W**hen a loss occurs at a school site or a claim is presented against a district, it's very important for this information to be passed on to SIA as soon as possible. The longer a claim stays open or unreported, the costlier it is to settle.

Property losses involving building damage or stolen contents must be turned into SIA as soon as they're identified. The SIA Memorandum of Coverage for Property states:

1. Upon the happening of any **Loss** likely to be payable under this MOPC, the **Covered Party** shall give written notice as soon as practicable and in no event more than 30 days after the **Loss** to



the Property and Liability Claims Department of SIA. Such notice shall contain particulars sufficient to identify the **Covered Party**, the property sustaining **Loss**, and fullest information obtainable at the time.

2. Claims involving **Loss** due to fire or water damage must be reported within 24 hours of discovery.
3. No **Loss** due to fire will be paid until there is a report to the relevant fire department.
4. No **Loss** due to theft will be paid until there is a report to the relevant police or sheriff's department.

Once SIA has received the loss notice, we'll begin working with the district to achieve a fair and equitable resolution as quickly as possible. It's our goal for the site and the district to continue their operations with little or no interruption.

For questions, contact Julie Smith, Senior Director of Property and Liability at [jsmith@sia-jpa.org](mailto:jsmith@sia-jpa.org).

## Concealed-carry not allowed on school campuses

**O**n October 15, Gov. Jerry Brown signed AB 424, which removes school superintendents' authority to allow individuals with CCW permits to carry concealed weapons on campuses. The law becomes effective January 1, 2018.

The law states the following:

- **Carrying a concealed firearm within 1,000 feet of a school is prohibited.**
- **A weapon is not considered concealed if it's unloaded, in a locked container in a vehicle, or in a locked part of the vehicle inaccessible to the occupants (locked trunk).**
- **Exemptions include current and retired peace officers, certain security guards in the performance of their duties, and in some cases those with current restraining orders in place to protect them from specific individuals.**
- **Additional exemptions are made for certain weapons used during school-sanctioned events, such as shooting sports and certified hunter education courses.**



## Kaiser inspires through the arts

**K**aiser Permanente has been using the arts to inspire people to make healthy choices since 1985. What began as a single play for elementary schoolchildren has become a series of award-winning theatrical productions, experiential learning workshops and youth engagement programs.

The arts have long been recognized by educators for their power to connect individuals, heal communities and raise awareness of public health issues. The programs cover important health topics including peer pressure, healthy eating, physical activity, conflict management, depression and more.

The ethnically diverse professional actors serve as skilled workshop facilitators, health educators and role models to the students they meet each day. The programs are developed by theater professionals in collaboration with health educators, community advisory committees and Kaiser Permanente physicians.

To learn more about these free programs, visit <https://etnortherncalifornia.kaiserpermanente.org>.



### SIA workshops, presentations are available

Did you know that SIA offers more than 30 different workshops and presentations for our member districts at no cost? Topics include communication, nutrition, stress reduction, safety and more. For a list of topics and how to schedule presentations, visit our website at [www.sia-jpa.org/loss-prevention/workshops-and-presentations](http://www.sia-jpa.org/loss-prevention/workshops-and-presentations).

## Saying less can often help managers accomplish more

**A**s a leader, you likely spend a great deal of time solving people's problems and answering their questions. Therefore, you might be surprised to learn how much more both you and your staffers could accomplish if you stopped answering all those questions and started asking a few of your own.

The next time a staffer looks to you for the answer, respond with a question like one of these:

- "What can you tell me about the situation?"
- "What's the most burning issue attached to that project?"



- "What are your reasons?"
- "What are our priorities?"
- "What have you tried so far?"
- "What do you think we should do going forward?"
- "What do you wish that we had done differently?"

Once they've answered these questions, employees will leave the conversation with a clearer sense of direction. Also, because you're training them to come up with their own answers instead of seeking solutions from you, they'll learn to depend on themselves.

Source: *Communication Briefings*

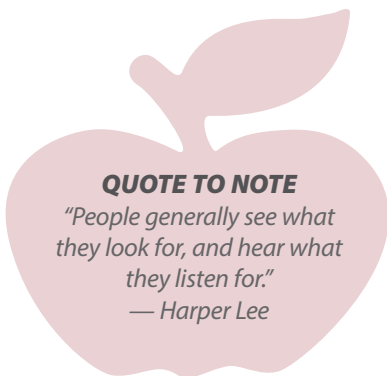




## WeTip in the winter

**C**old weather can attract people seeking shelter at night to your campuses. Encourage your campus neighbors to keep an eye on your schools for unusual or suspicious activity and report anything out of the ordinary to the appropriate authorities. You can also remind the neighbors about the services you have available through the WeTip program. Neighbors who may be hesitant to report activity can use the WeTip hotline to report anonymously.

WeTip is available 24 hours a day, seven days a week. SIA has free materials available to help promote the prevention message, including posters, wallet cards, magnets, brochures and more. The district's WeTip liaison can help you order materials. For liaison and general information, contact Teresa Franco at [tfranco@sia-jpa.org](mailto:tfranco@sia-jpa.org) or 916-364-1281, ext. 1256.



### QUOTE TO NOTE

*"People generally see what they look for, and hear what they listen for."*

— Harper Lee

*The material in this newsletter should be part of your Injury and Illness Prevention Plan (IIPP).*

*Keep a copy of this newsletter in your IIPP binder.*

## Emergency stress stoppers can add some calm to tense situations

**T**here are many stressful situations – at work, at home, on the road and in public places. We may feel stress because of poor communication, too much work and everyday hassles like standing in line. Thankfully, emergency stress stoppers can help you deal with stress on the spot.

Try these emergency stress stoppers and vary them for different situations. It also sometimes helps to combine them:

- **Count to 10** before you speak.
- **Take three to five deep breaths.**
- **Walk away from the stressful situation** and say you'll handle it later.
- **Go for a walk.**
- **Don't be afraid to say "I'm sorry"** if you make a mistake.
- **Set your watch five to 10 minutes ahead** to avoid the stress of being late.
- **Break down big problems into smaller parts.** For example, answer one letter or phone call per day, instead of dealing with everything at once.
- **Drive in the slow lane or avoid busy roads** to help you stay calm while driving.
- **Smell a rose, hug a loved one or smile at your neighbor.**
- **Consider meditation or prayer** to break the negative cycle.



Source: American Heart Association



[www.sia-jpa.org](http://www.sia-jpa.org)

©2017-18

printed on recycled paper

RISK REVIEW is published by the Schools Insurance Authority, P.O. Box 276710, Sacramento, CA 95827-6710, (916) 364-1281, 1-877-SIA-KIDS. The SIA is a joint powers authority, composed of 36 members, that collectively provides workers' compensation, liability, property, and health benefit insurance coverage on behalf of its member districts. The SIA school districts are: Arcohe, Atwater, Buckeye, Camino, Center, Central Sierra ROP, El Dorado Co. Off. Ed., El Dorado High, Elk Grove, Elverta, Folsom-Cordova, Galt Elem., Galt High, Gold Oak, Gold Trail, Hayward, Indian Diggings, Kings Canyon, Latrobe, Merced City, Mother Lode, Natomas, North Bay SIA, Pioneer, Placerville, Pollock Pines, Rescue, River Delta, Robla, Sac. City, Sac. Co. Off. Ed., San Juan, Shasta-Trinity SIG, Silver Fork, Twin Rivers, and Woodland. SIA Officers: Executive Director — Martin Brady; President — Scott Nelson, Elk Grove USD; Vice President — Robbie Montalbano, El Dorado COE; Secretary — Bill McGuire, Twin Rivers USD; Prevention Services Director/Communications — Lisa Tremewan-Konarski; Newsletter: Vitali-Gage Communications, Inc.